



# macOS Keyboard Shortcuts

⇧ shift    ^ control    ⌘ option    ⌘ command    → tab    ↵ return    ⌫ delete    ⏏ eject    ⌘ esc

Finder Commands	
⌘ space	Spotlight menu
⌘ ⌘ space	Spotlight window
⌘ ⌫	Move to trash
⇧ ⌘ ⌫	Empty Trash
⇧ ⌘ ⌫ ⌫	Force Empty Trash
⌘ N	New Finder window
⇧ ⌘ N	New Folder
⌘ I	Get Info
⌘ ⌘ I	Show Inspector
⌘ Y or space	Quick Look
⌘ E	Eject selected volume
⌘ J	Show view options
⌘ K	Connect to server
⇧ ⌘ A	Open Applications folder
⇧ ⌘ C	Open Computer folder
⌘ ↑	Open enclosing folder
⌘ F	Find

Text Editing			
⌘ ←	⌘ →	Go to the start/end of the line	
⌘ ↑	⌘ ↓	Go to the start/end of the document	
⌘ ←	⌘ →	Go to the previous/next word	
⌘ ↑	⌘ ↓	Go to the previous/next paragraph	
<i>(Add ⇧ with any of the above to select)</i>			
⌘ X	⌘ C	⌘ V	Cut / Copy / Paste
⌘ A		Select All	
⇧ ⌘ L	⇧ ⌘ Y	With selection: web search / sticky note	

Power Shortcuts	
⌘ ⏏	Sleep
⇧ ⌘ ⏏	Restart
⇧ ⌘ ⏏	Shut down
⇧ ⇧ ⏏	Sleep display
⇧ ⏏	Power options dialog

Screen Capture	
⇧ ⌘ 3	Screen to file
⇧ ⇧ ⌘ 3	Screen to clipboard
⇧ ⌘ 4	Area to file (then space to get window)
⇧ ⇧ ⌘ 4	Area to clipboard (then space to get window)

Mission Control		
^ ↑	View Mission Control	
^ ↓	Show app's windows	
F11	Show desktop	
F12	Show Dashboard	
^ ←	^ →	Move between spaces
→	Show windows for next app after ^ ↓	
spacebar	Enlarge window under cursor after ^ ↑	

Keyboard Control Focus	
^ F2	Focus on menu bar
^ F3	Focus on Dock
^ F5	Focus on window toolbar
^ F8	Focus on menu bar status icons
Then, use ← → ↑ ↓ to navigate, ↵ to select, and esc to exit	

Switching Applications and Windows	
⌘ →	Advance to next app
⌘ `	Next window in current app
⌘ D	Hide/Show Dock

Universal Access Display Controls		
⌘ 8	Toggle zoom feature (turn on to use zoom)	
⌘ =	⌘ -	Zoom in / out (also ^ and mouse scroll)
^ ⌘ 8	Reverse screen	

Application Commands			
⌘ N	New window	⌘ ,	App preferences
⌘ O	Open file	⌘ H	Hide app
⌘ W	Close window	⌘ H	Hide others
⌘ S	Save	⌘ T	Show fonts panel
⇧ ⌘ S	Save As	⇧ ⌘ C	Show colors panel
⌘ P	Print	⇧ ⌘ /	Help
⌘ Q	Quit	^ ⌘ F	Full Screen Mode

Startup Keys	
⌘	Choose boot volume
⌘ P R	Reset PRAM
⌘ S	Single user mode boot
⌘ R	Disk Utility and Internet recovery
T	Go into Target disk mode

Note: Keyboard shortcuts can be disabled or customized in the System Preferences.